

Dixon Middle School

After School Program Registration Form 2019-2020

Monday	Tuesday	Wednesday	Thursday	Friday
Homework Lab	Homework Lab	Homework Lab	Homework Lab	Homework Lab
Drama (M/W/F) *requires audition	Tech Theater	Drama (M/W/F) *requires audition		Drama (M/W/F) *requires audition
Enrichment Class *Activities change every 6 to 8 weeks	Enrichment Class *Activities change every 6 to 8 weeks	Enrichment Class *Activities change every 6 to 8 weeks	Enrichment Class *Activities change every 6 to 8 weeks	RPG *Role Playing Games
	Science Olympiad *Tuesday/Thursday Class		Science Olympiad *Tuesday/Thursday Class	Intramurals Rotating sports throughout the year.

Space is limited. Please circle clubs you want to join.

Cost: \$10 fee covers all enrichment classes for the school year. However all academic classes (Homework help and Support classes) there will be no charge.

Times: Snacks are provided free of charge from 2:55-3:15 PM for Dixon Middle School students. Snacks consists as a three item selection at 2:55 and a two item snack as students leave the school. Classes will run from 3:15-4:45 PM. Students must be picked up by 4:50 PM. If the student's ride will not be able to pick him/her up by 4:50 PM, the parent must find another ride for the student.

Student's Name _____

Transportation: Please mark one

- My Child should be released to walk home or meet me at my car each day
- My Child will ride the bus home each day
- I will come into the building and sign my child out at the Main Office each day
- My student has permission to check himself/herself out early (Must sign out in the Main Office)

I have read the After School Program Rules and Policies and reviewed it with my student.

By signing this form, I agree I will follow all school rules and policies of Dixon. I understand that failure to comply with Dixon's school rules may result in not being allowed to participate in After School Programs.

Student Signature _____

Parent Signature _____ Parent Phone # _____

Please return this form with the \$10.00 payment (if applicable) to Mrs. Hunt in the Main Office.

For office use only Rec# _____ Date _____ Initials _____

Fees will be waived in accordance with the Utah State Board of Education standards for students whose parents or legal guardians verify evidence of inability to pay. Inability to pay is defined as those who are in state custody, foster care, or receiving public assistance in the form of Aid for Dependent Children, Supplemental Security Income, or are eligible according to Income Eligibility Guidelines July 1, 2019 to June 30, 2020. English and Spanish forms can be found at <https://schools.utah.gov/schoolfees?mid=4340&tid=3>. Case-by-case determinations are made by school administrators for those who do not qualify under one of the foregoing standards, but who, because of extenuating circumstances such as, but not limited to, exceptional financial burdens, loss of substantial reduction of income or extraordinary medical expenses, are not reasonably capable of paying the fee. (The receipt of unemployment compensation and/or reduced price school lunch does not constitute public assistance as defined above.)

**Dixon Middle School
After School Program
Rules and Policies**

Dates Held

There will be no After School classes on early release days, days when there is no school, and days that other events occur after school; e.g. STEM Fair, STOMP Dance. Please check Dixon's website for updates on other days when classes will not be held.

Transportation

Students may ride the late bus home if they live in bus boundaries. Students who are picked up will wait at the front entrance of the school and must be picked up by 4:50 p.m. If you will be late picking up your child, you must call the Main Office at (801) 374-4980 and have a plan to pick up the student.

If a parent fails to arrive by 4:55, a staff member will contact parents/emergency contacts to help the student find a safe way home. Program teachers and staff cannot take students home for security and safety purposes.

If a student leaves the After School Program before 4:50 p.m., he/she must check out at the Main Office.

Attendance

Attendance will be taken by 3:30 p.m. each day. If you would like to know if your student has checked into the After School Program, please call after the rolls are collected. All students are expected to be in a supervised classroom by 3:15 p.m.

No Loitering

All students must be in a supervised classroom at all times. Students may not hang out in the halls or outside the building when the day school is released.

Academic Classes

Our academic classes are focused on helping students to master I Can statements. Students will be referred to academic classes by teachers and counselors when they feel a student needs more time or practice on certain I Can statements. Students are expected to attend these classes if they are referred.

Homework Lab

Students who attend Homework Lab are expected to work on homework. If a student has completed their homework, they should work on missing assignments from other classes. If there is nothing for a student to work on and they are passing all classes, they should read a book. Only when a student is passing all classes and has completed all homework will a student be allowed to have quiet free time.

Discipline, Emergency Procedures, Grievance Policies, Health and Safety, Internet Safety

Our After School Program follows the day school's procedures and policies in each of these areas. Students may only take prescription medication during the day school hours. For more information on any of the policies, please refer to Dixon.provo.edu, Provo.edu, or the Dixon student handbook.

Contact/Concerns

If you have any questions or concerns, please feel free to contact me.

Main Office (801) 374-4980

Site Coordinator: Deana Anderson

deanaa@provo.edu